

**2011 清科论坛客房预定表**  
**2011 Zero2ipo Forum Guestroom Reservation Form**  
 2011年12月06日-09日 / 6-9 December 2011

团队代码 GROUP CODE: ZER071211			
客人姓名 Guest Name		出生日期 Date of Birth	
护照号码 Passport No.		金环会员号码 Golden Circle Membership No.	
公司 Company		职位 Position	
地址 Address			
城市 City		州/省 State	
电话号码 Telephone		传真 Fax	
特殊要求 Special req.	<input type="checkbox"/> 非吸烟区 <input type="checkbox"/> 大床 <input type="checkbox"/> 双人床 <input type="checkbox"/> non-smoking <input type="checkbox"/> king-size bed <input type="checkbox"/> twin beds		
此项适用于双人入住 FOR DOUBLE OCCUPANCY			
合住人姓名 2 <sup>ND</sup> Guest		出生日期 Date of Birth	
护照号码 Passport No.		金环会员号码 Golden Circle Membership No.	

房间类型 ROOM TYPE	房间价格(单人/双人) ROOM RATE (Single/Double)	入住日期 Check in Date	离店日期 Check out Date	备注 Remarks
高级间 Superior Room	RMB1,500.00 / RMB1,500.00			
嘉里阁豪华间 Club Room	RMB2,200.00 / RMB2,400.00			

- 以上房价需另外加收百分之十五(15%)服务费 Above room rates are subject to fifteen percent (15%) service charge and non-commissionable
- 以上房价不包含早餐 Above room rates are not inclusive of breakfast
- 以上房价包含房间内免费宽带和无线上网 Above room rates are inclusive of wired and wireless internet access in all guest rooms
- 嘉品自助早餐每位人民币198.00元加收百分之十五(15%)服务费 Buffet breakfast in Kerry's Kitchen is charged at RMB198.00+15% surcharge per person
- 入住登记时间为下午14:00 / 退房时间为中午12:00 Check-in time is 14:00 / check out time is 12:00noon

入住北京嘉里中心大酒店嘉里阁客房和套房的客人可专享以下附加服务:

Guest in the Club rooms and Suites enjoy the following additional services:

- 嘉里阁贵宾廊专属特权 Express check-in and check-out
- 免费自助早餐 Complimentary buffet breakfast
- 免费宽带和无线上网 Complimentary wired and wireless internet access
- 40寸LED液晶电视及DVD播放器 40 Inches LED TV with multiple (functional) data port
- Nespresso 咖啡机和茶具 Nespresso coffee maker
- 房间内配有多功能一体的传真机(可复印和扫描) In-room all in one fax machine (copy, scan, print) in all suite rooms
- 全自动坐便器和浴室镜面内置液晶电视 Auto washlet & bathroom with built-in TV and clock in the mirror
- 抵达时享有西装熨烫(2件)和擦鞋服务 Complimentary suit pressing upon arrival (2 pieces) and shoe shining
- 2小时免费使用嘉里阁贵宾廊会议室 Meeting rooms: complimentary use for up to 2 hours per stay

- 全天饮品 All day beverages and refreshments
- 晚间 5 点半至 7 点半鸡尾酒和点心 Complimentary cocktails from 5:30pm to 7:30pm daily
- 嘉里阁秘书和礼宾贴身服务 Club Lounge butler service

接送机服务(请标示出您的选择) Airport Pickup (select your choice - please tick)

BMW520Li RMB560.00     
  Benz Viano RMB1020.00     
  不需要 do not require

抵达日期/时间 Arrival Date/Time		离开日期/时间 Departure Date/Time	
抵达航班 Arrival Flight #		离店航班 Departure Flight #	

- 所有的接送机服务需由公司或者个人信用卡担保, 如果客人因固未能如期到达, 酒店将收取此次接送机的全额费用。  
Airport pick up arrangements is on guaranteed basis and a 100% charge will be levied on NO Shows.

信用卡 By credit card

万事达卡 Master Card     
  美国运通卡 Amex     
  维萨卡 Visa     
  大莱卡 Diners Club

信用卡号 Credit Card No.	有效日期 Expiry Date	客人签名 Signature
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如取消预订, 按照取消预订的时间将收取以下费用 Cancellation Clause for Individual Reservations:

- 距入住日期 15 天至 7 天前之间取消 - 将收取 1 晚房费  
15 days to 7 days prior to arrival - 1 night of room charge
- 距入住日期 7 天内取消 - 将收取 2 晚房费  
Within 7 days prior to arrival - 2 nights of room charge
- 担保预订如果未能在抵店前一日的下午 4 点之前取消(或当晚未到), 酒店将收取预订的所有间夜的房费。  
Guaranteed booking cancelled after 16:00 one day before arrival or no show on the arrival date - full duration of stay room charge

确认预订(适用于酒店) Reservation Confirmation (Hotel use only)

签字确认 Confirmed by:                      确认号码 Confirmation Number:                      日期 Date:

\* 请填写好此表格后于 2011 年 11 月 28 日之前将此客房预订表格回传给北京嘉里中心大酒店预订部, 可通过传真(86 10) 85299966 或邮件 [reservations.hbkc@shangri-la.com](mailto:reservations.hbkc@shangri-la.com)。任何在此日期之后的预订将视酒店的客房出租率而定。

Please fill in this form and send back to the reservations department of Beijing Kerry Centre Hotel, Beijing by 28 November 2011 via fax (86 10 85299966) or email [reservations.hbkc@shangri-la.com](mailto:reservations.hbkc@shangri-la.com). Any reservation request after this date will be subject to hotel room availability basis.

\* 以上的信用卡号是为了确保酒店的客房预订以及授权香格里拉北京嘉里中心大酒店在客人担保预订入住当日未抵的情况下从此信用卡中收取全部取消费用。

The above credit card number will serve to guarantee the room reservation and authorizes Shangri-La's Kerry Centre Hotel Beijing to charge full duration of stay room charge in case of NO SHOW.

\* 此团队房价将提供给所有参加此次会议的客人。如需享受以上房价, 请勿通过旅行社预订客房。

Special conference rate has been arranged for all participants: in order to receive the above rates please do not make your reservation through a travel agent.

\* 酒店预订部将回传一份预订确认信确认此次预订。

Hotel reservations department will reply with a confirmation letter to confirm this booking.